



**RESEARCH &
DEVELOPMENT**

Proforma for Review/Project Completion Report for SEED / SHODH

1. Title of the project:
2. Project Sanction Number and Date:
3. Principal Investigator(s) and Co-Investigator(s) details along with Mail-ID and Contact No.:
4. School / Cluster:
5. Status of the Project: <input type="checkbox"/> Ongoing <input type="checkbox"/> Completed <input type="checkbox"/> Request for extension
6. Approved objectives of the Project:

7. Output of the Project

S. No	Output	Number
	Publications	
	Conferences	
	IPRs	
	Students trained	

* Please write "Nil" if there is no data

8. Summary of the Project work, especially with respect to the project objectives and proposed output. (Word limit 250)
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9. Detailed progress report: (giving relevant information on work carried out, experimental work, and detailed analysis of results indicating contributions made towards increasing the state of knowledge in the subject):
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10. Details of work which could not be completed (if any):
11. Further Scope & Planning:

12. List of Research publications (a copy of the papers should be attached):

S. No	Authors	Title of Paper	Journal Name	Volume	Pages	Year

* Please attach scanned copy of first page of publication

13.a. Equipment Status:

Sl. No	Equipment Name	Year of Purchase	Model / Make	Cost (INR)	Location of Equipment (Lab)	Purpose of Equipment

13.b. Please write a note (attach an evidence) on demonstrating usage of the equipment (Logbook):

14. Project Expenditure (In lakhs):

Sl. No	Financial Position/ Budget Head (CAPEX/OPEX)	Amount Sanctioned	Actual Expenditure	Deviation if any

Project Completion Report (PCR)/Progress Review



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* Please do attach pdf file of scanned approval from R&D

Name and Signature:

Date:

(Principal Investigator/Mentor)

(Co-PI)

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Comments from the reviewers

Reviewer (name and designation)	Comments	Signature

Final decision of the committee:

Satisfactory Progress Completed Recommended for extension Terminated

Duly filled PCR is to be submitted to Dean.research@ddn.upes.ac.in within 15 days of the completion date of the project. Review report should be submitted every six month to R&D Office