

## Fee Refund Policy (UG & PG Programs) for the Academic Year 2026-27

UPES/RO/Academic/2026-27/01

Date: 20.01.2026

University Grants Commission (UGC) had issued notification on fee refund policy for the first year of Undergraduate and Postgraduate students at the Universities for the Academic Session 2024-25 vide their letter no. D.O.No.F.2-71/2022(CPP-II) (C-114546) dated 12<sup>th</sup> June 2024.

The above policy will remain in force for the subsequent academic sessions until the issuance of a revised policy by UGC. In view of the same, following fee refund policy is hereby promulgated for the

### **Academic Session 2026-27:**

Date	Percentage of Refund of Fees
Till 31 <sup>st</sup> August 2026	100% of (Total semester fee inclusive of all components) with deduction of Rs. 1000/- as processing fee
1 <sup>st</sup> September 2026 to 15 <sup>th</sup> September 2026	90% of (Total semester fee inclusive of all components)
16 <sup>th</sup> September to 30 <sup>th</sup> September 2026	80% of (Total semester fee inclusive of all components)
1 <sup>st</sup> October to 15 <sup>th</sup> October 2026	50% of (Total semester fee inclusive of all components)
Post 15 <sup>th</sup> October 2026	No Refund

### **Important Note:**

1. If the student has secured admission by paying only a token amount and later applies for withdrawal on or before 31<sup>st</sup> August 2026, full amount will be refunded with deduction of Rs. 1000/- as processing fee.
2. If the student has secured admission by paying only a token amount and later applies for withdrawal after 31<sup>st</sup> August 2026, he/she must clear all financial dues. Refund will be calculated on (Total semester fee including all components) as per the above policy.
3. If a student is offered any scholarship and decides to withdraw, he/she will be treated as a non-scholarship student, and the refund will be calculated as per policy.

4. Post 15<sup>th</sup> October 2026, there will be no refund of fee except the security deposit, applicable in case full semester fee is paid including all components.
5. Refund of fee shall be processed by the institution within 45 working days after receiving a written application from the student.
6. The policy is subject to amendment anytime in line with the UGC guidelines.

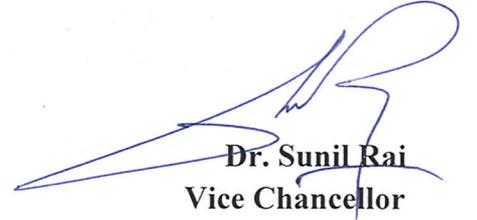
**Recommended By**



**Manish Madaan**  
Registrar



**Approved by**



**Dr. Sunil Rai**  
Vice Chancellor