



UPES, Dehradun

Ph.D. Progress Report Form

Type of Enrollment: Please Tick relevant Category.

Full Time

Part Time

<i><u>PART A : To be filled by scholar/ student</u></i>	<i><u>PART B : To be filled by Supervisor/s</u></i>	<i><u>Part C : To be filled by Departmental Research Committee (DRC)</u></i>
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*Part time scholars must attach the residency proof of current semester with this form

I affirm that I have deposited the semester fee till date.

Name & Signature of the Scholar

(PART A: To be filled by scholar/ student)

Date of Submission/ Presentation: _____

Registration Details			
Scholar's Name:			
Name of the Supervisor/ Co Supervisor:			
SAP ID :	Batch of Admission :	Month:	Year:
Progress report of the Research Scholar for the period:			
From: January-June 20____		From: July-Dec 20____	
Topic of Research:			

SCHOLAR'S REPORT ON PROGRESS

1. Please tick (✓) from the following points you have completed*

Semester	Research Activity	Tick	Annexure Attached
First / second semester	Literature Survey		
First /second semester	Methodology Planning		
Till the closing of second semester	Communication of review paper		
First, second, third, and fourth semester	Experimental/ Empirical work cont.		
Till the closing of fourth semester	Second research paper communicated		
Till the closing of sixth semester	Experimental work completed		
Till the closing of sixth semester	Abstract is prepared and submitted		

*Mostly applicable to full time Ph.D. students

1. Details on Progress (Details of the Research / Review paper communicated/published in Journals or conferences, patent filed/ granted, conference attended or papers presented in the conferences etc. should be mentioned by the student)

2. Work done as a Teaching Assistant during last six months (Applicable for full time scholars only)(Hours/Week).

The involvement of scholar as per number of hours per week is certified.

His / Her performance was satisfactory/unsatisfactory.

Signature of Supervisor

Signature of Cluster Head

3. Are you satisfied with the frequency and means of contact with your supervisor? Yes No

If no, please comment:

4. Work Plan for next semester (List pointwise)

I have discussed this progress report with my supervisor:

Yes

No

Name of the Candidate:

Signature with Date

PART B: To be filled by Supervisor/s)

SUPERVISOR(S) COMMENTS

1. Overall rate of progress of the candidate:

- | | | | |
|-----------------|--------------------------|-------------------------------|--------------------------|
| a) Very good | <input type="checkbox"/> | d) Irregular but satisfactory | <input type="checkbox"/> |
| b) Good | <input type="checkbox"/> | e) Below acceptable standard | <input type="checkbox"/> |
| c) Satisfactory | <input type="checkbox"/> | f) Not known | <input type="checkbox"/> |

If (e) or (f) what measures have been taken?

2. Remarks on Scholar's Progress (Mandatory).

***This is to verify that I have cross-checked all the details mentioned by the scholars in section A and recommend the same.**

Name of the Supervisor

(Internal/External)

Signature with Date

Signature of the Co-Supervisor

(If applicable)

Signature with Date

Feedback from Departmental Research Committee (DRC)-

DRC	Name & Signature with Date	Comments
DRC Member 1		
DRC Member 2		
DRC Member 3 (External Member)		
Supervisor		
Co-Supervisor (If any)		

Have the yearly milestones (as mentioned on first page of this form) been achieved by the scholar(Full Time)?

Yes No

*If No, DRC must suggest remedial action under "DRC suggestions" section below.

DRC recommends that the candidate's enrolment (and scholarship, if applicable) be:

Continued Terminated The candidate has completed six years and needs extension

DRC recommends that the candidate's academic progress is:

S-Satisfactory U-Unsatisfactory

DRC suggestions:

Remarks by DRC Chair (Mandatory):

Name of DRC Chair:

Signature:

Verified by the Research Coordinator of School:

Date:

Recommended by Associate Dean R&D:

Date:

Approved of the Dean R & D:

Date: