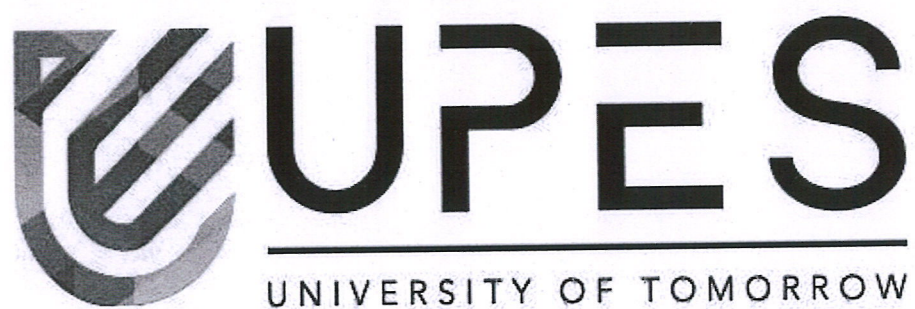




**MINUTES OF THE MEETING
IQAC Quarterly Meeting
(IQAC)**

1. Basic Meeting Information

School/Department	IQAC
Meeting Title	IQAC Quarterly Meeting
Date of Meeting	13 th October 2025
Time	3:30 PM-5:30 PM
Venue	AB 01 Board Room
Meeting Number	1 st
Chairperson	Prof. Jayasankar Elassery Variyar

2. Attendance

2.1 Members Present

S.No.	Name	Designation
1	Dr. Jayasankar Elassery Variyar	Pro Vice Chancellor
2	Mr. Jitendra Gadhvi	Director - Career Service
3	Dr. Sumeet Gupta	Professor and Associate Dean - IQAC School of Business (SoB)
4	Dr. Vinita Singh	Sr. Associate Professor and Associate Dean IQAC - School of Law (SoL)
5	Dr. Jayadev Parida	Assistant Professor and SPOC IQAC- School of Liberal Studies and Media (SoLSM)
6	Dr. Rajib Banerjee	Associate Professor and Associate Dean IQAC- School of Computer Science (SoCS)
7	Mr. Ajit Bhandari	Associate Professor and SPOC IQAC - School of Design (SoD)
8	Dr. Kapil Kumar	Associate Professor and SPOC IQAC - School of Health Science & Technology (SoHST)
9	Dr. Nitin Muttil	Professor & Associate Dean - School of Advanced Engineering (SoAE)
10	Dr. Nilanjana Banerjee	Associate Professor & Cluster Head - School of Advanced Engineering (SoAE)
11	Natik Mangal	Student Representative: School of Advanced Engineering Program: B.Tech (Fire and Safety Engineering)
12	Dr. Shyam Pandey	Professor and Director IQAC (Rankings and Accreditation)

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2.2 Special Invitee

S.No.	Name	Designation
1	Dr. Annapurna Parige Leela Lakshmi	Assistant Professor-SoLSM
2	Dr. Amit Awasthi	Associate Professor-SoAE
3	Dr. Rajesh Maithani	Professor-SoAE
4	Dr. Satya Krishna Nippani	Assistant Professor-SoAE
5	Dr. Rahul Silori	Senior Associate Professor-SoAE
6	Dr. Prateek Kala	Assistant Director-Student Internships
7	Dr. Pratiksha Bhardwaj	Assistant Professor-SoL
8	Dr. Uday Pratap Singh	Assistant Professor-SoL
9	Dr. Velidi Gurunadh	Senior Associate Professor-SoAE
10	Mr. Rishidev Nautiyal	Assistant Manager-IQAC
11	Dr. Geetanjali Raghav	Assistant Professor and Senior Manager-IQAC
12	Dr. Divneet Kaur	Assistant Professor and Assistant Manager-IQAC

2.3 Members Absent (with Regrets/Without Intimation)

S.No.	Name	Designation
1	Mr. Manish Madan	Registrar
2	Mr. Ravi S Kumar	Director- HR
3	Dr. Mohammed Yaqoot	Professor & Controller of Examination
4	Dr. Padmavathy Venkat Subramanian	Professor & Dean - School of Health Science and Technology (SoHST)
5	Dr. Atri Nautiyal	Professor & Dean - School of Liberal Studies and Media (SoLSM)
6	Mr. Rahul Nainwal	Professor & Director - School of Business and CEO UCIE
7	Dr. Bhaskar Bhatt	Professor & Dean - School of Design (SoD)
8	Dr. Ashwini Nangia	Professor & Dean - Research and Development (R&D)
9	Dr. Abhishek Sinha	Professor & Dean - School of LAW (SoL)
10	Ms. Preeti Mehta	Director - UPES ONLINE
11	Dr. Pankaj Kumar	Professor and Associate Dean - Research and Development (R&D)
12	Dr. Sayed Mohammad Tauseef	Professor and Associate Dean - Research and Development (R&D)
13	Dr. Neelu Jyoti Ahuja	Professor - School of Computer Science (SoCS)
14	Dr. Ashish Mathur	Professor - Research & Development
15	Dr. Ranjeet Kumar Brajpuriya	Professor & Cluster Head - School of Advanced Engineering (SoAE)

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16	Mr. Sachin Pratap Singh	Student Representative Program: Integrated BBA MBA, Finance
17	Mr. Abhishek Juneja	Alumni Representative; Company: Hyundai
19	Mr. K.K. Rastogi	SPR Management Services

3. Meeting Objective / Purpose/Agenda

Sl. No.	Objectives
1	Discussion on integrating Viksit Bharat@2047, NEP 2020, Skill India, National Missions, and NSQF & NCrF in the curriculum framework.
2	Review of practices addressing differential learning needs and effectiveness of mentoring support systems.
3	Extension activities in the neighborhood community in terms of impact and sensitizing students to social issues and holistic development during the last five years.

4. Agenda-wise Discussions and Minutes

4.1 Welcome Address and Context Setting by Director IQAC

Professor & Director IQAC, Dr. Shyam Pandey, opened the meeting by welcoming the Pro-Vice Chancellor, faculty representatives, SPOCs, industry experts, alumni, and student members who joined the IQAC Quarterly Meeting in both online and offline modes. Dr. Divneet Kaur outlined the agenda, which focused on three key areas: Curricular Alignment with National Missions, Student Learning Assessment & Mentoring, and Extension Activities in the Neighbourhood Community. In conclusion, the Director IQAC thanked all School SPOCs for their timely AQAR data submissions and their continued efforts toward institutional quality improvement.

4.2 Address by the Pro-Vice Chancellor

The Pro-Vice Chancellor emphasised the importance of consistent and transparent data capture aligned with NAAC's evolving requirements, noting that some updates are yet to be made public. He stressed the use of standard templates, prescribed timelines, and robust archiving systems, encouraging the integration of AI tools for impact-based documentation. He also announced that IQAC will soon launch a comprehensive IQAC handbook containing approved templates and guidelines to serve as a reference document for both academic and administrative departments.

4.3 School and Cluster Presentations

The Quarterly Meeting proceeded with presentations by School SPOCs using the IQAC-prescribed PPT format, covering the meeting agenda, including corresponding evidence.

4.3.1 School of Business (SoB)

Dr. Sumeet Gupta represented the School of Business and highlighted that the School has aligned all its courses with the NEP 2020 and OBE framework, ensuring an outcome-based and industry-relevant curriculum. The School has effectively implemented case-based learning (CBL) in all programs to enhance applied understanding and problem-solving skills. It was advised that the school strengthen centralised documentation of value-added certifications and expand extension activities, especially in financial literacy, while maintaining event reports to improve evidence-based reporting.

4.3.2 School of Health Sciences and Technology (SoHST)

Dr. Kapil Kumar presented on behalf of the School of Health Sciences and Technology (SoHST) and reported that its curriculum is fully aligned with the Pharmacy Council of India and NEP 2020, ensuring academic relevance and regulatory compliance. The school has successfully implemented a mentoring system that promotes individualised guidance and academic support. It was advised to improve documentation of extension activities with geo-tagged evidence, incorporate structured mathematical and coding modules in the Pharmacy curriculum to enhance analytical skills, and increase extension activities that reflect the School's core expertise.

4.3.3 School of Computer Science (SoCS)

Dr. Rajib Banerjee represented the School of Computer Science (SoCS) and highlighted its progress in promoting innovation and experiential learning. In AY 2024–25, the School organised 29 student-led start-ups and six hackathons, encouraging entrepreneurship and real-world problem-solving. SWAYAM plus courses have been integrated into labs and electives to promote flexible, self-paced learning. Mr. Jitendra Gadhvi from Career Services noted that SoCS has the highest number of certification courses and suggested establishing a proper system to capture and archive this data for better representation at the University level.

4.3.4 School of Law (SoL)

The School of Law (SoL) reported notable progress in strengthening its experiential and community-oriented legal education framework. It operates active Legal Aid Clinics and maintains collaborations with over 30 organisations, offering students practical exposure to legal practice. A structured Moot Court mentoring program engages around 200 students in advocacy and research-based learning. It was advised to develop and document a comprehensive Slow and Advanced Learner Policy for differential learners' academic support and to improve data capture for mentoring sessions and internship hours to strengthen evidence-based reporting and quality assurance compliance.

4.3.5 School of Design (SoD)

The School of Design (SoD) emphasised its commitment to academic excellence and experiential learning through a curriculum aligned with NEP 2020 and Outcome-Based Education (OBE), with ongoing efforts to integrate the SDGs, National Missions, and Viksit

Bharat @2047. Its strong industry linkages were demonstrated through events like L'Arte dell'Auto at The Ashok Hotel, New Delhi, featuring designer Maurizio Corbi, which gave students international exposure through live workshops and project reviews. The PVC suggested that students participate in product launches during Virasat and work toward filing more design patents, ensuring proper documentation as per regulatory norms. Director IQAC emphasised the need for more extension and outreach activities aligned with the School's design expertise to enhance community engagement and measurable impact.

4.3.6 School of Liberal Studies & Modern Media (SoLSM)

The School of Liberal Studies and Media (SoLSM) highlighted its multidimensional approach to holistic education by integrating NEP 2020 and the OBE framework along with the National Mission into its curriculum, aligning academic delivery with national priorities and employability outcomes. Yoga was introduced as a value-added course, reinforcing the emphasis on student well-being and overall development.

Director IQAC underscored the need to address data inconsistencies in event documentation and advised the School to adopt a standard format for recording feedback and activity reports to ensure uniformity, accuracy, and readiness for audit and accreditation processes.

4.3.7 Applied Sciences Cluster

The Applied Sciences Cluster presented its initiatives in alignment with NEP 2020, focusing on Outcome-Based Education (OBE) and course structuring mapped to NSQF and NCrF levels, ensuring standardisation and skill relevance across all programs. The Cluster has established a structured practice for identifying differential learners, systematically recording their progress, and taking necessary academic support measures to ensure every learner meets the desired outcomes.

Director IQAC advised the Cluster to conduct extension activities and outreach initiatives at the cluster level, such as STEM-based programs, including PCM coaching and rural science fairs, to enhance community engagement and visibility.

4.3.8 Mechanical Cluster

The Mechanical Cluster presented its comprehensive academic and co-curricular progress, highlighting strong alignment with the National Education Policy (NEP 2020), Outcome-Based Education (OBE) framework, and the Sustainable Development Goals (SDGs). The Cluster continues to build industry-academia linkages for skill development, most notably through Faculty Development Training under the MG Nuture CAEV Course, which promotes industry-oriented technical competence among faculty members. Two specialised training programs, Advanced CATIA for Engineers (6 months) and Overview of Computational Fluid Dynamics (CFD) for Engineers (6 months)—were successfully conducted to strengthen technical proficiency and research capability among students.

4.3.9 Sustainability Cluster

The Sustainability Cluster demonstrated its strong commitment to innovative and experiential teaching-learning practices through the integration of experiential, project-based, ICT-enabled, and multilingual approaches in its curriculum. Learning is enhanced through field visits, lab experiments, internships, and industry projects, along with participative methods such as case studies and flipped classrooms. It also organised ATMOSFAIR 2024, themed “Ozone for Life”, under the Green Up Club, engaging over 45 students and community beneficiaries from *Bal Vanita Ashram* to raise awareness on ozone protection and sustainable living. Other events such as *Haz Hunt*, *Essay Competitions*, *Eco-Word Challenge*, and the *World Ozone Day Flash Mob* were conducted, aligning with SDG 4 (Quality Education), SDG 13 (Climate Action), and SDG 17 (Partnerships for the Goals).

4.3.10 Energy Cluster

The Energy Cluster highlighted its comprehensive academic and outreach initiatives, demonstrating strong alignment with institutional and national priorities. The curriculum has been aligned with NEP 2020, Outcome-Based Education (OBE), and the Sustainable Development Goals (SDGs), while also integrating key elements from National Missions and Viksit Bharat @2047 to ensure relevance, inclusivity, and future readiness. The Cluster follows a regular practice of identifying differential learners and implements targeted strategies to meet their learning needs, ensuring no student is left behind in the academic process. In terms of pedagogy, the Cluster adopts innovative and experiential teaching-learning practices, including case studies, project-based and experimental learning, industrial visits, internships, and field visits, fostering hands-on exposure and application-oriented learning. An effective mentoring system is also in place, supporting personalised guidance and performance improvement.



5. Summary of actionable items from the minutes:

Sl. No.	Agenda Item	Key Discussion Points & Decisions	Action Points	Responsibility	Timeline
1	Curricular Alignment with NEP 2020, OBE & SDGs	All Schools and Clusters presented curriculum alignment with NEP 2020, OBE, and SDGs. Director IQAC emphasised the inclusion of National Missions and Viksit Bharat elements in course design.	Ensure curriculum mapping across Schools reflects NEP 2020, OBE, SDGs, and National Missions; upload proof in the prescribed format.	All Schools & Clusters (Deans/SPOCs)	December 2025
2	Industry-Academia Collaboration	Strong linkages demonstrated through partnerships and industry-led events (e.g., L'Arte dell'Auto, MG Nuture CAEV). PVC suggested increasing patents and documentation of industry engagements.	Expand and document industry collaborations and training programs; record evidence of patents and design outcomes.	SoD, SoCS, SoAE (Mechanical & Energy Clusters)	Review in next IQAC meeting-6th Feb 2026
3	Mentoring and Differential Learner Identification	Differential learner identification systems to be functional across Schools; structured mentoring implemented but inconsistently documented.	Formalise and document mentoring records (1:15-1:18 ratio) and learner progress reports as per the IQAC template.	All Schools & Clusters	December 2025
4	Extension and Outreach Activities	Director IQAC emphasised School/Cluster-specific extension	Conduct and document extension activities (e.g., STEM outreach, legal aid, design	All Schools & Clusters (Coordinators)	Review in next IQAC

		activities aligned with domain expertise and SDGs.	projects, sustainability drives) with geo-tagged evidence.		meeting-6th Feb 2026
5	Data Documentation and Reporting	Need for uniform documentation and data consistency identified. IQAC handbook to standardise reporting.	Adopt IQAC templates for AQAR evidence; archive all event and mentoring data centrally.	All Schools & IQAC SPOCs	Immediate – by November 2025
6	Faculty Development and Value-Added Courses	Schools reported ongoing FDPs and value-added courses (FutureLearn, MG Nuture CAEV, etc.).	Continue FDPs and report participation under Skill India initiatives. Submit a consolidated report to IQAC.	All Schools and clusters	January 2026
7	Innovative Teaching-Learning Practices	Experiential, project-based, and ICT-enabled pedagogies implemented; need better documentation.	Record evidence of experiential and project-based learning through lab reports, field visits, and industry project outcomes and submit sample reports in the prescribed format.	All Schools & Clusters	November 2025

6. Any Other Matters with Permission of the Chair

The meeting concluded with a special address marking the Induction Session of the Student Quality Assurance Cell (St-QAC). Director IQAC expressed great pleasure in welcoming all student representatives to this initiative, emphasising that students play a pivotal role in bridging the gap between learners and the IQAC. This platform is designed to encourage active student participation in the University's continuous quality journey — from monitoring academic delivery and campus infrastructure to organising outreach and awareness programs that promote excellence and accountability.

Through various workshops, training sessions, and innovative student-led projects, the initiative aims to foster a culture of quality, ethical practice, and continuous improvement. Student representatives will also assist in collecting feedback, documenting activities, and sharing insights that contribute to strengthening the University's internal quality assurance framework.

Addressing the student representatives, the Pro Vice Chancellor (PVC) commended this initiative as an excellent opportunity for students to enhance their learning experience, noting that their constructive feedback will be instrumental in improving the University's quality processes. During the induction session, the School SPOCs were present to motivate and encourage the newly inducted members. The session concluded with the Director IQAC and the team formally handing over IQAC jerseys and badges to the student representatives, symbolising their official induction into the Student Quality Assurance Cell.

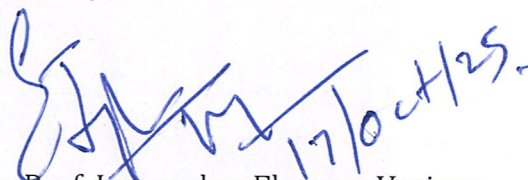
Conclusion

The meeting concluded at 5:30 PM with a vote of thanks to the Chair. The next meeting is tentatively scheduled for 21st November 2025.

Authentication

Prepared by: IQAC
Date: [17-10-2025]

Approved by:



Name: Prof. Jayasankar Ellassery Variyar
Designation: Pro-Vice Chancellor
Date:

Annexures

Annexure -I: Glimpses of IQAC Meeting





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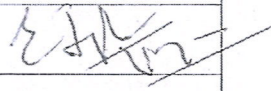
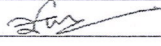
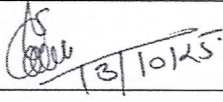
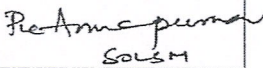
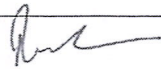
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Annexure -II: Attendance Sheets

ATTENDANCE SHEET IQAC Quaterly meeting 13th October 2025 (Monday)			
S.No.	Name	Designation	Signature
1	Dr. Jayasankar Elassery Variyar	Pro Vice Chancellor	
2	Mr. Manish Madan	Registrar	
3	Mr. Jitendra Gadhi	Director (Career Service)	
4	Mr. Ravi S Kumar	Director (Human Resource)	
5	Dr. Mohammed Yaqoot	Professor & Controller of Examination	
6	Dr. Padmavathy Venkat Subramanian	Professor & Dean (School of Health Science and Technology)	
7	Dr. Atri Nautiyal	Professor & Dean (School of Liberal Studies and Media)	
8	Mr. Rahul Nainwal	Professor and Director (School of Business)	
9	Dr. Bhaskar Bhatt	Professor & Dean (School of Design)	
10	Dr. Ashwini Nangia	Professor & Dean (Research and Development)	
11	Dr. Abhishek Sinha	Professor & Dean (School of Law)	
12	Ms. Preeti Mehta	Director - UPES ONLINE	
13	Dr. Sumeet Gupta	Professor and Associate Dean - IQAC School of Business	
14	Dr. Vinita Singh / Dr. Pratiksha / Dr. Vinita Singh	Sr. Associate Professor - School of Law	
15	Dr. Jayadev Parida / Dr. Pankaj Kumar	Assistant Professor - School of Liberal Studies and Media (SoLSM)	
16	Dr. Pankaj Kumar	Professor and Associate Dean (Research and Development)	
17	Dr. Sayed Mohammad Tauseef	Professor and Associate Dean (Research and Development)	
18	Dr. Rajib Banerjee	Professor and Associate Dean- IQAC School of Computer Science	
19	Dr. Neelu Jyoti Ahuja	Associate Professor (School of Computer Science)	

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20	Mr. Ajit Bhandari	Associate Professor (School of Design)	<i>A. Bhandari</i>
21	Dr. Ashish Mathur	Professor & Associate Dean (Research & Development)	
22	Dr. Kapil Kumar	Associate Professor (School of Health Science & Technology)	<i>Kapil Kumar</i>
23	Dr. Nitin Muttli	Professor & Associate Dean (School of Advanced Engineering)	<i>N. Muttli</i>
24	Dr. Ranjeet Kumar Brajpuriya	Professor & Cluster Head (School of Advanced Engineering)	
25	Dr. Nilanjana Banerjee	Associate Professor & Cluster Head (School of Advanced Engineering)	<i>N. Banerjee</i>
26	Mr. Sachin Pratap Singh	Student Representative Program: Integrated BBA MBA, Finance	
27	Natik Mangal	School of Advanced Engineering Program: B.Tech (Fire and Safety Engineering)	<i>Natik Mangal</i>
28	Mr. Abhishek Juneja	Alumni Representative Company : Hyundai	
29	Mr. K.K. Rastogi	SPR Management Services	
30	Dr. Shyam Pandey	Director IQAC	<i>Shyam Pandey</i>

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Attendance Sheet - Special Invitee			
IQAC Quaterly meeting			
13th October 2025 (Monday)			
S.No.	Name	Designation	Signature
1	Dr. Pu Annampure	AP (SG)	Dr. Pu Annampure
2	Dr. Anil Mishra	Associate Prof.	Dr. Anil Mishra
3	Dr. Rajesh Maithani	Professor	Dr. Rajesh Maithani
4	Dr. Satya Krishna Nippam	AP (SG)	Dr. Satya Krishna Nippam
5	Dr. Rahul Dini	Sr. Assoc. Prof.	Dr. Rahul Dini
6	Dr. Geetanjali	Sr. Manager	Dr. Geetanjali
7	Prateek Kale	Assistant Manager	Prateek Kale
8	Prabhata Bhandari	A.P.	Prabhata Bhandari
9	Uday Pratap Singh	Asst. Prof.	Uday Pratap Singh
10	Gurpreet Singh	Sr. Asst. Prof.	Gurpreet Singh
11	Dr. Divneet Kaur	Asst. Manager	Dr. Divneet Kaur
12	Mr. Rishidev Nautiyal	Asst. Manager	Mr. Rishidev Nautiyal
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