

UPES
ETHICS COMMITTEE
MINUTES OF THE MEETING

18th March 2026, 11:00 AM Onwards

Venue: Trust Board Room, Hubble, Bidholi Campus, UPES

Chairperson

Dr. Suni Rai, Vice Chancellor

Secretary

Mr. Manish Madaan, Registrar

Members Present

1. Dr. Sunil Rai, Vice Chancellor– Chairperson
2. Dr. Arti Nautiyal, Director, SOLS&M
4. Dr. Abhishek Sinha, Dean, SOL
5. Mr. Manish Madaan, Registrar –Member Secretary
5. Dr. Shikha Dimri, Professor
6. Dr. Neelu Jyoti Ahuja, Professor
7. Mr. Mohit Dadhich, SEE
8. Nominee of Finance Officer
9. Advocate Vibhav Jain, External Member
10. NGO Representative
11. Special Invitee

ITEM 1: Record Of Attendance And Welcome

The Chairperson called the meeting to order and welcomed the members. The Chairperson stated that this meeting had been convened as a follow-up to the 8th Meeting of the Ethics Committee held on 16th February 2026, wherein the Committee had examined the matter of certain faculty members inflating internal / mid-semester assessment marks with a view to securing favourable student feedback and enhancing their appraisal rating, and had decided to issue warning letters to all concerned faculty members.

ITEM 2: TO REVIEW THE STATUS OF IMPLEMENTATION OF THE DECISION AND RECOMMENDATIONS RECORDED IN THE MINUTES OF THE 7th And 8TH MEETING.

The Member Secretary presented a consolidated status update on the decision and recommendations of the 8th Meeting, as summarised below:

S.No.	Recommendation (8th Meeting, 16th Feb 2026)	Status	Remarks
1	Issue written warning letters to all faculty members found to have inflated internal/mid-semester marks.	Completed	Warning letters issued to all 28 faculty members and placed on their service record.
2	Constitute a department-level moderation committee to cross-check internal/mid-semester marks.	Completed	Moderation committees constituted in all departments where the practice was observed.
3	Review and, where unjustified, revise the marks awarded by the concerned faculty members.	Completed	Marks reviewed; revisions carried out in line with examination regulations
4	Introduce screening of internal assessment marks to flag anomalies.	In progress	Screening methodology under finalisation with COE/IQAC.
5	Circulate a University-wide notice on academic integrity in internal assessment.	Completed	Notice circulated to all faculty and staff.
6	Conduct a refresher session for all faculty on fair evaluation practices.	Completed	Session conducted for all faculty across departments.

ITEM 3: Confirmation Of Issuance Of Warning Letters To All Concerned Faculty Members.

The Committee further noted that written warning letters, cautioning against any recurrence of such conduct and stating that repeat violations will attract stricter disciplinary action, have been issued to all the concerned faculty members and placed on their respective service records, in terms of the decision recorded in the 8th Meeting.

ITEM 4: To Review Pending Systemic Recommendations And Set Revised Timelines, Where Required.

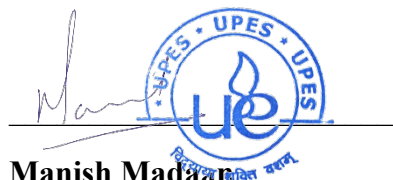
The Committee approved the following revised timelines for the recommendations still in progress:

S.No.	Pending Action	Responsibility	Revised Timeline
1	Finalise and deploy the screening methodology for internal assessment marks across all sections/batches.	Controller of Examinations / IQAC	Within 1 month
2	Monitor the moderated results and revised marks of the concerned faculty members for the next assessment cycle to confirm compliance.	Controller of Examinations / Department Heads	Next assessment cycle
3	Place a final closure report, confirming completion of all pending items, before the Ethics Committee.	Member Secretary	Next meeting

ITEM 5: Any Other Item With The Permission Of The Chair

No other matter was raised for discussion.

The meeting concluded with a vote of thanks to the Chair.



Manish Madan

Member Secretary, Ethics Committee